

CUMBERLAND COUNTY CLERK & RECORDER  
BEVERLY HOWARD  
PO BOX 146  
TOLEDO, IL 62468  
217-849-2631

Notice to Active Voters

Due to COVID-19, all 2020 General Election voters can cast a ballot prior to Election Day on November 3, either by mail or during early voting. Voting by mail is an easy option for voters, and you can request a vote by mail ballot through email, mail, online, or in person.

**Step 1: Complete an Application for a Vote by Mail Ballot**

Pursuant to Public Act 101-642 (SB1863), an application for vote by mail is enclosed for your convenience, or you can submit an application online to [tkuhn@cumberlandco.org](mailto:tkuhn@cumberlandco.org). Your ballot can be mailed to the address where you are registered, or any address that you specify on your application.

**Step 2: Submit Your Application for Ballot to Your Election Authority**

Your application must be submitted by one of the following methods:

1. Mail delivery or in-person delivery to the Cumberland County Annex at:

Cumberland County Clerk & Recorder  
PO Box 146, 140 Courthouse Square  
Toledo, IL 62468

2. Send a scanned copy or photo of the application to [tkuhn@cumberlandco.org](mailto:tkuhn@cumberlandco.org)

Applications for Vote by Mail Ballots must be received by October 29, 2020, if sent through the mail, or by November 2, 2020, if delivered in person.

**Step 3: Receive Your Ballot in the Mail**

For voters who return their applications early, ballots will be mailed out starting on September 24, 2020, and the voter should receive them no later than October 5, 2020.

For applications received after voting by mail has started on September 24, 2020, the ballots will be mailed within two business days after our office receives the application. If you do not receive your ballot or have questions, you may contact our office at (217) 849-2631 or by email at [tkuhn@cumberlandco.org](mailto:tkuhn@cumberlandco.org).

**Step 4: Vote and Return Your Ballot**

Your ballot may be returned to the election authority by mail, or delivered in person. In person delivery can be by either the voter or by any person authorized by the voter, or by a company licensed as a motor carrier of property by the Illinois Commerce Commission under the Illinois Commercial Transportation Law, which is engaged in the business of making deliveries. If delivered, the ballot must be received by the election authority prior to the polls closing (at 7:00 PM) on Election Day: November 3, 2020. If mailed, you must affix proper postage, and the ballot must be postmarked by Election Day (please note that special rules apply to a voter who has been admitted to a hospital, nursing home or rehabilitation center within 14 days of the election; you may contact your election authority for further information if this is your situation).

Our office hours for the ballot to be dropped off is Monday – Friday, 8:00 am – 4:00 pm.

You may confirm receipt of your ballot by the County Clerk by calling our office at (217) 849-2631.

Sincerely,

Beverly Howard

## APPLICATION FOR VOTE BY MAIL BALLOT

<b>Applicant's Name</b>	
Street Address	
City, State, Zip	
County	
Date of Birth*	
Phone Number*	
Email*	
To be voted at the	Election
Date of Election	
Precinct	

For Election Authority's Use Only	
Ballot Style:	
Voter ID:	

For Election Judge's Use Only	
Initials:	
Voter's Consecutive Number:	
(Primary Only) I request a ballot for the: _____ Party.	
<input type="checkbox"/> Check here if you would like a nonpartisan ballot (referenda only)	

\*Optional information; even though this is not required, providing it may aid in the processing of your ballot

I certify that I reside at the address specified above, in the stated precinct and county, that I have lived at such address for 30 days or more preceding this election, that I am lawfully entitled to vote in such precinct at said election to be held therein, and that I wish to vote by vote by mail ballot.

I hereby make application for an official ballot or ballots to be voted by me at such election, and I agree that I shall return such ballot or ballots to the official issuing the same prior to the closing of the polls on the date of the election or, if returned by mail, postmarked no later than election day, for counting no later than during the period for counting provisional ballots, the last day of which is the 14<sup>th</sup> day following election day.

I understand that this application is made for an official vote by mail ballot or ballots to be voted by me at the election specified in this application and that I must submit a separate application for an official vote by mail ballot or ballots to be voted by me at any subsequent election.

Under penalties as provided by law pursuant to 10 ILCS 5/29-10, the undersigned certifies that the statements set forth in this application are true and correct.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Today's Date

Address to which ballot should be mailed:  
(if different from above)


**IMPORTANT:**

You must return the completed and signed application to the election authority with jurisdiction over your registration.

**Mail To: Cumberland County Clerk  
140 Courthouse Square, P. O. Box 146  
Toledo, IL 62468**